



Annwyl Riant

RÔL WAG – RHIANT- LYWODRAETHWR – Ysgol y Wern

Ar hyn o bryd mae tri rôl wag ar gyfer rhiant-lywodraethwr ar y Corff Llywodraethu. Diben y llythyr hwn yw eich gwahodd i ystyried gwasanaethu fel rhiant-lywodraethwr ac esbonio rôl y corff llywodraethu.

Cyfrifoldebau craidd y Corff Llywodraethu:

- **Safonau** – sicrhau dull strategol a systematig o sicrhau cyrhaeddiad addysgol, presenoldeb ac ymddygiad o safon uchel, gan gynnwys adolygu data perfformiad a gyhoeddir yn drwyndl;
- **Targedau** – gweithredu fel “cyfaill beirniadol” yn gosod targedau i fesur cynnydd yn eu herbyn o ran cyrhaeddiad a chanlyniadau disgyblion;
- **Cwricwlwm** – sicrhau bod pob dysgwr yn cael mynediad i gwricwlwm eang a chytbwys a bod yr holl ofynion statudol yn cael eu bodloni;
- **Pennu nodau, polisiau a blaenorriaethau'r ysgol** – cyfrannu at y Cynllun Gwella Ysgol, Hunanwerthusiad yr Ysgol a'r gwaith o adnewyddu a chymeradwyo polisiau a dogfennau statudol;
- **Cyllid** – pennu a monitro cyllideb yr ysgol
- **Staffio** – pennu nifer y staff a chyfrannu at yr holl brosesau staffio gan gynnwys talu, penodi staff, rheoli perfformiad, gwahardd, disgyblu a diswyddo, cwynion;
- **Rhoi gwybodaeth i rieni** – Adroddiad Blynnyddol i Rieni, Prospectws yr Ysgol a chyfarfodydd y mae rhieni'n gofyn amdanynt;
- **Paratoi ar gyfer arolwg a gwaith dilynol** – gan gynnwys llunio cynllun gweithredu a monitro cynnydd ar ôl Arolwg Estyn;
- **Lles a diogelwch dysgwyr gan gynnwys hyrwyddo Bwyta'n Iach;**
- **Ymwybyddiaeth o'i gyfrifoldebau o ran cydraddoldeb, a lle i gael cyngor;**
- **Gwerthuso perfformiad y Corff Llywodraethu ei hun yn ôl yr angen.**

Pwy yw'r Rhiant-lywodraethwyr

Mae rhiant-lywodraethwyr yn cael eu hethol i gynrychioli buddiannau rhieni disgyblion. Fodd bynnag, nid yw rhiant-lywodraethwyr o reidrwydd yn cynrychioli rhieni. Maent yn aelodau o gorff corfforaethol – y Corff Llywodraethu – ac mae ganddynt yr un pwerau, dyletswyddau a chyfrifoldebau â llywodraethwyr eraill. Oni bai y cînt eu cyfarwyddo'n benodol gan y corff llywodraethu, nid oes ganddynt bwerau unigol i wneud penderfyniadau. Mae gan riant-lywodraethwyr yr hawl i arfer yr un pwerau, dyletswyddau a chyfrifoldebau â llywodraethwyr eraill, ac mae ganddynt yr un hawliau â llywodraethwyr eraill. Mae rhiant-lywodraethwyr yn gategori unigryw o lywodraethwr ac, fel cynrychiolwyr etholedig, maent mewn sefyllfa dda i ddeall anghenion a safbwytiau rhieni.

Caiff rhiant-lywodraethwyr eu hethol i wasanaethu yn eu rolau am 4 blynedd.

Pa gymwysterau sydd eu hangen ar Rhiant-lywodraethwyr?

Nid oes angen unrhyw gymwysterau arbennig i fod yn llywodraethwr. Mae llywodraethwyr yn cael gwybodaeth gynhwysfawr am eu rôl gan yr Awdurdod Lleol yn ogystal â'r cyfle i fynychu cyrsiau hyfforddi.

Rhaid i bob llywodraethwr newydd gwblhau rhaglen hyfforddiant sefydlu orfodol. Rhaid i lywodraethwyr newydd a'r rheini sy'n cychwyn eu hail dymor yn y rôl hefyd gwblhau hyfforddiant gorfodol ar ddata. Bydd yr Awdurdod Lleol yn cyflwyno manylion am hyn.

Beth sydd angen i mi ei wneud nesaf?

Os hoffech fod yn riant-lywodraethwr mae angen i chi lenwi'r ffurflen enwebu, sydd mewn linc ychwanegol, erbyn **3.30pm dydd Gwener 09.10.20**. Ni chaiff unrhyw enwebiadau a geir ar ôl y dyddiad hwn eu derbyn. (Cysylltwch â'r ysgol os angen copi caled arnoch).

Os ceir mwy o enwebiadau na nifer y rolau gwag sydd ar gael, cynhelir etholiad a benderfynir drwy fwyafrif syml. Byddai amserlen unrhyw etholiad fel a ganlyn:-

Dyddiad cau ar gyfer enwebiadau:

Dydd Gwener 09.10.20

Cyhoeddi papurau pleidleisio (os oes angen etholiad):

Dydd Gwener 16.10.20

Dychwelyd papurau pleidleisio:

Dydd Gwener 23.10.20

Rwy'n gobeithio y gwnewch ystyried bod yn Rhiant-lywodraethwr. Byddai'r corff llywodraethu yn croesawu eich cyfraniad at ei waith hanfodol i hyrwyddo cyrhaeddiad, lles a datblygiad holl ddisgyblion yr ysgol.

Rhowch ystyriaeth ddwys i'r peth.

Yn gywir

M.Kellaway
Y Pennaeth
Ysgol y Wern

Pwy all wasanaethu fel llywodraethwr ysgol?

Caiff unrhyw un dros 18 oed wasanaethu fel llywodraethwr, ond mae Rheoliadau Llywodraethu Ysgolion a Gynhelir (Cymru) 2005 yn nodi rhai eithriadau.

Ni fyddwch yn gymwys i ddod yn llywodraethwyr neu barhau â'ch swydd fel llywodraethwyr os yw unrhyw rai o'r canlynol yn berthnasol i chi:

1. **Rwy'n bwriadu gwneud cais am swydd ychwanegol fel llywodraethwr yn yr ysgol yr wyf eisoes yn llywodraethwr ynnddi;**
2. **Rydych eisoes yn llywodraethwr mewn dwy ysgol;**
3. **Rydw yn gweithio fel cleric i'r corff llywodraethu yn yr ysgol yr ydych yn ymgeisio amdani;**
4. **Rwyf wedi cael fy ngwahardd rhag gwasanaethu fel llywodraethwr yn yr ysgol yr wyf yn gwneud cais amdani yn ystod y 12 mis diwethaf am ddiffyg presenoldeb;**
5. **Rydych yn destun gorchymyn cyfyngu methodaliad neu orchymyn dros dro;**
6. **Mae eich eiddo wedi'i atafaelu ac nid yw'r gorchymyn atafelu wedi'i ryddhau, ei ddirymu neu ei ddileu;**
7. **Rydych yn destun:**
 - i. **Gorchymyn gwahardd neu waharddiad dan Ddeddf Gwahardd Cyfarwyddwyr Cwmnïau 1986.**
 - ii. **Gorchymyn gwahardd dan Ran 2 Gorchymyn Cwmnïau (Gogledd Iwerddon) 1989**
 - iii. **Gwaharddiad dan Ddeddf Gwahardd Cyfarwyddwyr Cwmnïau (Gogledd Iwerddon) 2002.**
 - iv. **Gorchymyn a wnaed dan adran 492(2)(b) Deddf Ansolfedd 1986 (methu â thalu dan Orchymyn Gweinyddu Llys Sirol)**
9. **Rydych wedi'ch gwahardd rhag gwasanaethu fel ymddiriedolwr elusen neu ymddiriedolwr ar ran elusen gan y Comisiwnwyr Elusen neu Uchel Lys ar sail unrhyw gamymddwyn neu gamweinyddu dan adran 7 Deddf Diwygiadau Cyfreithiol (Darpariaethau Amrywiol) (Yr Alban) 1990 ac ni chewch reoli na llywio unrhyw gorff;**
10. **Mae eich enw ar y rhestr o bobl y mae eu cyflogi wedi'i wahardd neu ei gyfyngu dan Adran 1 Deddf Amddiffyn Plant 1999;**
11. **Rydych yn anghymwys i weithio gyda phlant neu rydych yn destun cyfarwyddyd Llywodraeth Cymru dan adran 142 Deddf Addysg 2002;**
12. **Rydych wedi'ch gwahardd rhag bod yn berchennog ysgol annibynnol;**
13. **Rydych wedi cael dedfryd o garchar (boed yn ohiriedig neu beidio) am gyfnod o dri mis neu fwy (heb y dewis o gael dirwy) yn ystod y pum mlynedd cyn dod yn llywodraethwr neu ar ôl dod yn llywodraethwr;**
14. **Rydych wedi'ch dedfrydu i garchar am ddwy flynedd a hanner neu fwy yn ystod yr 20 mlynedd cyn dod yn llywodraethwr;**
15. **Rydych wedi cael dedfryd o garchar o bum mlynedd neu fwy ar unrhyw adeg;**
16. **Rydych wedi cael dirwy am achosi poendod neu helynt ar eiddo ysgol yn ystod y pum mlynedd cyn neu ar ôl eich penodi neu ethol fel llywodraethwr;**
17. **Rydych yn gwrthod cais gan gorff llywodraethu ar unrhyw adeg i wneud cais i'r Gwasanaeth Datgeliad ac Atal am Dystysgrif Datgeliad ac Atal (Gwiriad DBS) a elwid yn Wiriad y Swyddfa Cofnodion Trosedol gynt**

Rhaid i chi roi gwybod i ni os cewch eich dal dan Ddeddf Iechyd Meddwl 1983 oherwydd gallech gael eich anghymhwys o fod yn Llywodraethwr. Os hoffech drafod eich cymhwysedd ymhellach, cysylltwch â'r Gwasanaethau Cymorth Llywodraethwyr ar 029 20873760/029 20872913

02.10.20



Dear Parent

PARENT GOVERNOR VACANCIES –Ysgol y Wern

There are currently **three** vacancies for parent governors on the Governing Body. The purpose of this letter is to invite you to consider serving as a parent governor and to explain the role of the governing body.

The Governing Body's core responsibilities:

- **Standards** – ensuring a strategic and systematic approach to promoting high standards of educational achievement, attendance and behaviour, including the rigorous review of published performance data;
- **Targets** – acting as a “critical friend” setting targets by which progress for pupil achievement and outcomes can be measured;
- **Curriculum** – ensuring all learners have access to a broad and balanced curriculum and that all statutory requirements are met;
- **Determining the aims, policies and priorities of the school** – involvement in the School Improvement Plan, School Self Evaluation and renewal and approval of statutory policies and documents;
- **Finance** – determining and monitoring the school budget
- **Staffing** – deciding the number of staff and involvement in all staffing processes including pay, staff appointments, performance management, suspension, disciplinary issues and dismissal, grievances;
- **Providing parents with information** – Annual Report to Parents, School Prospectus and meetings requested by parents;
- **Inspection preparation and follow up** – including producing an action plan and monitoring progress following an Estyn Inspection;
- **The well being and safeguarding of learners including the promotion of Healthy Eating;**
- **Awareness of their responsibilities in equality matters and where to seek advice;**
- **Evaluation of the Governing Body's own performance as and when required.**

Who are Parent Governors

Parent governors are elected as representative of the interests of the parents of pupils. However, parent governors are not mandated delegates of parents. They are a member of a corporate body – the Governing Body – and have the same powers, duties and responsibilities as all other governors. Unless specifically instructed by the governing body, they have no individual powers to make decisions. Parent governors are entitled to exercise the same powers, duties and responsibilities as other governors and have the same rights as other governors. Parent governors are a distinctive category of governor and, as elected representatives, are well placed to understand the needs and points of view of parents.

Parent governors are elected to serve a term of office of 4 years.

What qualifications do School Governors need?

No special qualifications are needed to be a governor. Governors are given full information on their role from the Local Authority in addition to the opportunity to attend training courses.

All new governors have to complete a mandatory induction training programme. New governors and those undertaking a second term of office also have to complete mandatory training on data. Details of this will be provided by the Local Authority.

What do I do next?

If you would like to be a parent governor you need to fill in the nomination form (in a separate link) and return it to school by **Friday 09.10.20**. Any nominations received after this date will not be accepted. (Please contact the school if you require a paper copy).

If more nominations are received than there are vacancies, an election will be held which would be decided by a simple majority. The timescale for any election would be as follows:-

Closing date for nominations: **Friday 09.10.20**

Issue of ballot papers (if election is required): **Friday 16.10.20**

Return of ballot papers: **Friday 23.10.20**

I hope that you will think about becoming a School Governor. The governing body would welcome your involvement in their essential work to promote the achievement, well being and development of all pupils at the school.

Please think about it.

Yours sincerely

M.Kellaway
Headteacher
Ysgol y Wern

Who can serve as a school Governor?

Anyone over 18 years of age can serve as a governor, but the Government of Maintained Schools (Wales) Regulations 2005 provides some exceptions.

You will not be eligible to become a governor or continue to hold office as a governor if any of the following statements apply to you:

1. I am intending to apply for an additional governor position at the school at which I am already a governor;
2. I am already a governor at two schools;
3. I am the governing body clerk at the school for which I am applying;
4. I have been disqualified to serve as a governor at the school for which I am applying during the last 12 months for non-attendance;
5. I am able to be detained under the Mental Health Act 1983;
6. I am subject to a bankruptcy restriction order or an interim order;
7. I have had my estate sequestrated and the sequestration order has not been discharged, annulled or rescinded;
8. I am subject to:
 - A disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
 - A disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989
 - A disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - An order made under section 492(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court Administration Order)
9. I have been removed from the office of charity trustees or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement or under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990 from participating in the management or control of any body;
10. I am included in the list of people whose employment is prohibited or restricted under Section 1 of the Protection of Children Act 1999;
11. I am disqualified from working with children or am the subject of a direction by the Welsh Government under section 142 of the Education Act 2002;
12. I have been disqualified from being the proprietor of an independent school;
13. I have received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
14. I have received a prison sentence of two and a half years or more in the 20 years before becoming a governor;
15. I have at any time received a prison sentence of five years or more;
16. I have been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor;
17. I refuse a request at anytime by a governing body to make an application to the Disclosure and Barring Service for a Disclosure and Barring Certificate (DBS Check) formerly known as CRB Check.