



Ysgol y Wern Charging and Remissions Policy

1 Introduction

Our policy adheres to the guidance set out in the Welsh Government Guidance Document No: 011/2010 "Guidance for Governing Bodies on Charging for School Activities"

1.1 We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition which is provided by Cardiff and Vale Music Education.

2 Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, the parent should contact the Headteacher. The headteacher will treat every application individually and confidentially. On some occasions the school will pay the additional cost so that the visit can go ahead.

Parents of pupils who are in receipt of the following support payments will, in addition to having free meals entitlement, be entitled to the remission of charges:

- Income Support
- Income-based Job Seeker's Allowance
- Child Tax Credit

2.3 The school is committed to providing a broad, balanced, and enriched curriculum for all pupils. The Governing Body recognises the importance of enriched additional activities as part of a broad and balanced curriculum for all pupils. The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

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- Educational visits e.g visits to museums;
- outdoor adventure activities;
- visits to the theatre or visit by a theatre company;
- musical events.
- sports activities which incur travel costs
- end of year school trips

3 Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do make a charge to cover the costs of board and lodging. Parents who receive state benefits are exempt from payment. Ysgol y Wern's Parent Teacher Association pays the transportation costs of residential visits for Years 4,5 and 6.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. Cardiff and Vale Music Service make a charge for these lessons. Parents in receipt of state benefits are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

5.1 The school organises swimming lessons for children in Year 4. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

6 Extra Curricular Clubs

6.1 All clubs organised by the school staff are free of charge.

The school may occasionally offer additional activities after school, run by providers who are not members of the school staff. A charge for these sessions is levied by the relevant organisations. e.g Urdd

7.Charging for the use of School Premises

The school budget cannot be used to subsidise non-school activities and community

Use of the school must at least cover the cost of letting the school to community groups. The charges set by the school cover the cost of opening the school including the cost of the caretaker time and utilities.

Monitoring and Evaluation

This policy is reviewed annually to reflect any local or National guidance.

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Signed:

A Headteach

Chair of Governors

Date: