

**COVID-19 related pupil absence**  
**A quick reference guide for parents**

| What to do if.....   | Action Needed  | Return to school when.....  |
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| My child has COVID-19 symptoms: <ul style="list-style-type: none"> <li>• <b>HIGH TEMPERATURE</b>- this means you feel hot to touch on your chest or back.</li> <li>• <b>A NEW CONTINUOUS COUGH</b> this means coughing a lot more than an hour, or 3 or more coughing episodes in 24hrs.</li> <li>• <b>A LOSS OR CHANGE TO YOUR SENSE OF SMELL OR TASTE</b> this means you've noticed you cannot smell or taste anything.</li> </ul> | <p><b>DO NOT COME TO SCHOOL</b></p> Contact school to inform us.<br>Self-isolate the whole household for 14 days.<br>Get a test.<br><b>INFORM SCHOOL IMMEDIATELY ABOUT TEST RESULT</b>   | .....The test comes back negative.  |
| My Child tests positive for COVID-19...  | <p><b>DO NOT COME TO SCHOOL</b></p> Contact school to inform us.<br>Agree an earliest date for possible return<br>Minimum of 10 days.<br>Self-isolate the whole household for 14 days.<br>Bubble isolate / remote learning.  | .....They feel better. They can return after 10 days even if they have a cough or loss of taste/smell. These symptoms can last for several weeks. |
| My Child tests negative.   | <p><b>CONTACT THE SCHOOL</b></p> Discuss when your child can come back to school (same day/next day)   | ....The test comes back negative.   |
| My Child is ill with symptoms not linked to COVID-19.  | <b>FOLLOW USUAL SCHOOL ABSENCE POLICY PROCEDURE</b>  | After 48 hrs following the last bout of sickness/diarrhoea if this is the cause of absence.   |
| Someone in my household has COVID-19 symptoms.   | <p><b>DO NOT COME TO SCHOOL</b></p> Contact school.<br>Self-isolate the whole household for 14 days.<br>Household member to get tested.<br><b>INFORM SCHOOL IMMEDIATELY ABOUT TEST RESULT</b>  | ....The test comes back negative.   |
| Someone in my household tests positive for COVID-19  | <p><b>DO NOT COME TO SCHOOL</b></p> Contact school.<br>Agree an earliest date for possible return<br>Minimum of 14 days.   | ....The child has completed 14 days of isolation.   |
| NHS test & trace has identified my child has been in close contact of someone with symptoms of confirmed COVID-19  | <p><b>DO NOT COME TO SCHOOL</b></p> <p><b>CONTACT SCHOOL.</b></p> Agree an earliest date for possible return<br>Minimum of 14 days.  | ....The child has completed 14 days of isolation.   |
| We/my child has travelled and has to self-isolate as a period of quarantine.   | Do not take unauthorised leave in term time.<br>Consider quarantine requirements and FCO advice when booking travel.<br>Returning from a destination where quarantine is needed.<br>Agree an earliest date for possible return.<br>Minimum of 14 days from return date.<br>Self-isolate the whole household. | ....The quarantine period of 14 days has been completed.  |
| We have received medical advice that my child must resume shielding.   | <p><b>DO NOT COME TO SCHOOL</b></p> <p><b>CONTACT SCHOOL.</b></p> Shield until you are informed that restrictions are lifted and shielding is paused again.  | ....School inform you that restrictions have been lifted and your child can return to school.   |
| My child's bubble is closed due to COVID-19 outbreak in school.  | <p><b>DO NOT COME TO SCHOOL</b></p> At home support your child with remote education provided by school.<br>Your child will need to isolate for 14 days.   | ....School will inform you when the bubble will be reopened.  |